

PETTIS COUNTY R-XII SCHOOL

SUBSTITUTE TEACHER APPLICATION

1. Name _____
Address _____
City, State, Zip _____
Home phone (_____) _____ Cell phone (_____) _____

2. Are you currently employed with a public school system? _____ If yes, list the school district(s), position(s), and number of hours per week you work. _____

3. Are you a Certified Teacher with the State of Missouri? _____
If yes.....Are you currently collecting retirement from the Public School Retirement System of Missouri? _____ PEERS? _____
(Please provide a copy of your teaching certificate)
If no... Indicate the number of completed college credit hours. _____
(Attach a copy of your transcript. Must have at least 60 college hours.)

4. Do you have a current substitute certificate? _____

5. Do you have a current fingerprint clearance? (less than 12 months old) _____

5. Have you ever worked in our school district before? _____
If yes, provide dates and name(s) used during employment. (if different from current name). _____

6. Please list any other school districts in which you have taught or substitute taught _____

7. Please list the days of the week you are (or are not) available: _____
(EXAMPLES: Available Monday through Friday -or- Not available Wednesdays.)

8. Work Experience: (please list two most recent)
Place of employment _____ Place of employment _____
Job description _____ Job description _____
Dates of employment _____ Dates of employment _____
Supervisor _____ Supervisor _____
Phone number (_____) _____ Phone number (_____) _____

Please add any additional comments/information that may be helpful (i.e.: areas of teaching certification, prior school, preschool, or daycare experience, etc. ...) _____

Please list three personal references that we may contact that have known you for at least five years:

Name	Occupation	Phone Number	Year Known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- Has your employment ever been non-renewed? Yes ___ No ___
- Have you ever been served with a notice of deficiencies or warning letter? Yes ___ No ___
- Have you ever been served with a statement of charges seeking the termination of your employment? Yes ___ No ___

Have you ever resigned to avoid being served with a statement of charges seeking the termination of your employment? Yes____ No____
Have you ever been fired, dismissed, terminated, or otherwise involuntarily discharged from your employment? Yes____ No____

Have you ever resigned in lieu of being fired, dismissed, terminated, or otherwise involuntarily discharged from your employment?
Yes____ No ____

Have you ever entered into a separation or settlement agreement in connection with either the voluntary or involuntary termination of
your employment? Yes____ No____

If you answered yes to any of the above questions, please attach a written explanation for each question.

Signature _____

Date _____